

# Letters of Inquiry



The  
**Wawa**<sup>®</sup>  
Foundation

Letters of Inquiry *must* include the following:



Summary of the project or general request for support



Geographic area(s) served



Project goals, including the number of individuals served



The requested grant amount, along with the percentage of administrative costs to total revenues for the most recent fiscal year ended and the budgeted percentage for the current fiscal year



A statement detailing the previous support provided by Wawa or The Wawa Foundation